

## **Vital Records**

Age Requirements

18 and over

Available 24/7

No

Documents Required

Picture ID

,

Proof of age

Family

Yes

Intake Process

Most services require an appointment, please call ahead.

Provider Refer

No

Report Problems

Call the Agency

Self Refer

No

Prince William Health Department

<https://www.vdh.virginia.gov/prince-william/>

<https://www.vdh.virginia.gov/prince-william/vital-records/>

Main

(703) 792-7327

8470 Kao Circle

20110 VA

United States

Monday: 8:00 am-4:30 pm

Tuesday: 8:00 am-4:30 pm

Wednesday: 8:00 am-4:30 pm

Thursday: 8:00 am-4:30 pm

Friday: 8:00 am-4:30 pm

Saturday: Closed

Sunday: Closed

Fee Structure

Fixed Fee

Payment Method(s)

Cash or Check

,

Money Order

,

Credit / Debit

Languages Spoken

English

,

Spanish

,

Multi-Lingual

Virginia marriage, divorce, and death certificates as well as applications for birth certificates are available at the Prince William Health Department. Only immediate family members are entitled to a vital record. Immediate family includes parents, current spouse, adult children, siblings, and grandparents. Identification is required for all vital record requests. There is a \$12.00 fee per certified copy of a vital record or for the search of a record when no certificate can be located or printed.

Certified copies of birth, death, marriage, or divorce certificates can also be obtained from the Virginia Department of Health Office of Vital Records by visiting their [website](#) or by contacting them at the address or phone number below:

Virginia Department of Health

Office of Vital Records

PO Box 1000

Richmond, VA 23230

(804) 662-6200

Service Area(s)

Manassas City

,

Manassas Park City

,

Prince William County