

# Criminal History Background Check

Age Requirements

No Age Requirement

Family

No

Intake Process

Visit the website for information. Call for further information. If it is an emergency call 9-1-1.

Provider Refer

No

Self Refer

Yes

Virginia State Police

<https://vsp.virginia.gov/>

<https://www.facebook.com/VirginiaStatePolice/>

<https://twitter.com/VSPPIO>

Main

(804) 674-2000

Phone Emergency

911

TTY/TTD

711

7700 Midlothian Turnpike

23235 VA

United States

Fee Structure

No Fee

Languages Spoken

English

Virginia State Police offers two methods of obtaining criminal history record name searches pursuant to §19.2-389 of the Code of Virginia. Listed below are the two required forms:

## (1) Criminal History Records Check (SP-167)

Criminal history record dissemination is governed by Section 19.2-389 of the Code of Virginia.

Requests for criminal record searches must be executed by the submission of a signed and notarized "Criminal Record Name Search" form SP-167. The instructions for the completion of this form are included in the document. This form can be viewed, downloaded, and/or printed by visiting the Virginia State Police Forms page.

Examples of entities/individuals eligible to use this form are:

- Individuals
- General Public
- Private Companies

## (2) Criminal History Records Check (SP-230)

Criminal history record dissemination submitted on the SP-230 is governed by Section 19.2-389 of the Code of Virginia. Pursuant to this section, the following non-criminal justice entities are empowered to receive criminal record name searches using the SP-230 form. This form does not require notarization.

- Domestic/ International Adoptions & Foster Care Agencies
- Hospital Pharmacy Employees
- Adult Home Care Facilities
- Licensed Homes for Adults
- District Homes for Adults
- Adult Day Care Centers
- Licensed Child Care Centers
- Unlicensed Child Care Centers
- Cities/Counties Under a Duly Enacted Ordinance

Visit the website for more information.

The Sex Offender Registry is available online at [Search the Sex Offender Registry](#)

Service Area(s)

Statewide