

## Probate Department

Family

No

Intake Contact Email

dept-clerkct-probate@loudoun.gov

Intake Process

Call for information or to make an appointment

Provider Refer

Yes

Self Refer

Yes

Loudoun County Circuit Court

<http://www.loudoun.gov/index.aspx?NID=1815>

<https://www.loudoun.gov/1815/Probate>

Main

(703) 777-0442

112 Edwards Ferry Road

P O Box 550

20176 VA

United States

Additional Availability Comments

Probate hours are Monday through Friday 10 am until 3 pm

Languages Spoken

English

The Code of Virginia grants the Clerk of the Circuit Court the authority to Probate a Will, to appoint and qualify an Executor or Administrator for a Decedent's Estate, to appoint and qualify a Testamentary Trustee, to qualify a Conservator and/or a Guardian for an Incapacitated Adult, to qualify a Guardian for the Person of a Minor and to appoint and qualify a Guardian for the Estate of a Minor. The Clerk of the Circuit Court for Loudoun County has established a Probate Department within the Clerk's Office to perform these duties.

A person has no legal authority to act or perform any duties as an Executor, Administrator, Testamentary Trustee, Guardian or Conservator until he/she has been appointed by the Judge or the Clerk and until he/she has formally qualified before the Clerk as such.

Service Area(s)

Loudoun County

Email

[dept-clerkct-probate@loudoun.gov](mailto:dept-clerkct-probate@loudoun.gov)